

Tunbridge Wells Borough Council



Person Specification

POST TITLE: Environmental Health Officers
GRADE: 8
SERVICE: Mid Kent Environmental Health Services

CRITERIA	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
EXPERIENCE	<p>Extensive experience working within Environmental Protection specifically:</p> <p>Investigation and resolution of complex or high profile nuisance complaints relating to Environmental Protection Act 1990 and other relevant legislation.</p> <p>Knowledge and experience of contaminated land regime.</p> <p>Investigation and resolution of complex and technical noise cases.</p> <p>Working knowledge of the licensing regime. Practical Experience of responding to license applications from an Environmental Health perspective.</p> <p>Practical experience of making holistic assessment of initial planning applications from an Environmental Health perspective</p> <p>Experience of representing the council at court/licensing committee</p> <p>Experience of supporting/developing junior officers and/or trainees.</p> <p>Investigation and resolution of rodent infestations.</p> <p>Investigation and resolution of</p>	<p>Practical experience of inspection of premises under the Environmental (IPPC) regime.</p> <p>Practical experience of reviewing and commenting on complex contaminated land assessments.</p> <p>Practical experience of waste crime investigation.</p> <p>Practical experience of nitrogen dioxide diffusion tube sampling.</p> <p>Practical experience Private Water Supply Regime.</p>	<p>Application and Interview</p>

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	<p>private drainage problems</p> <p>Assessment and resolution of filthy and verminous premises.</p>		
QUALIFICATIONS and Training	<p>A degree (MSc or BSc) in Environmental Health together with Certificate of Registration with the Environmental Health Officers Registration Board EHORB.</p> <p>Completion of continued professional development (CPD) related to Environmental protection in order to maintain skills.</p> <p>Membership of the Chartered Institute of Environmental Health (MCIEH or MCIEH CEnvH) or undertaking to complete membership prior to appointment (including meeting the necessary CIEH requirements).</p>	<p>Contaminated land qualification</p> <p>Diploma in Acoustics</p>	Certification
KNOWLEDGE	<p>In depth knowledge of:</p> <p>Environmental Protection Act 1990 particularly in relation to the statutory nuisance provision.</p> <p>Anti-Social Behaviour, Crime and Policing Act 2014</p> <p>Prevention and Damage by Pests 1949</p> <p>Building Act 1984</p> <p>Public Health Act 1961</p> <p>Clean Air Act 1993</p> <p>Local Government Miscellaneous Provisions Act 1976</p> <p>UK planning system</p> <p>Equality and Diversity Awareness</p>	<p>IPPC regime</p> <p>Private Water Supply regime</p>	Application and Interview
PRACTICAL & INTELLECTUAL SKILLS	Excellent interpersonal skills to work effectively with councillors, staff, residents, local businesses and other partners, to resolve complaints	IDOX/Uniform system	Application and Interview

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	<p>and service requests.</p> <p>Effective communicator, both orally and in writing. Able to communicate in a clear and concise manner to peer group and lay people</p> <p>Good ICT skills including computer literacy, familiarity with GIS systems, databases and a working knowledge of word processing and spreadsheet packages.</p> <p>Sound knowledge and experience in general principles of criminal law and enforcement practice.</p> <p>Able to operate analytical equipment, i.e. noise monitoring equipment set up, analysis and communication of results.</p> <p>Self motivated and able to prioritise workload and deliver on own work programme.</p> <p>Able to support and develop less experienced officers/apprentices/graduates</p>	<p>Able to supervise small number of junior officers</p> <p>Practical experience of local site operator duties for an air quality monitoring station including particulate matter and nitrogen dioxide</p>	

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DISPOSITION/ ATTITUDE	<p>High degree of integrity.</p> <p>Flexible and adaptable.</p> <p>Good team spirit and commitment to team working.</p> <p>Excellent interpersonal skills and the ability to deal with people with tact and diplomacy.</p> <p>Confident and clear thinking, self-reliant and willing to accept responsibility for decisions made.</p> <p>Enjoys working with others and is supportive of their team.</p> <p>Able to demonstrate resilience and the ability to cope with confrontational situations and achieve results through negotiation or enforcement.</p> <p>Good sense of fairness and able to make balanced enforcement decisions.</p> <p>Personal credibility and a positive outlook</p>		<p>Application and Interview</p>
SPECIAL REQUIREMENTS	<p>Full valid driving licence and access to a car to fulfil the duties as set out in the job description.</p> <p>Able and prepared to work outside normal office hours to meet peak workloads or other contingencies of the post</p> <p>Physically capable of visiting and inspecting industrial, commercial and residential premises.</p>		<p>Application and Interview</p>